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| **Part 1**  **Application for Employment** | |
| Post you are applying for: | |
| Ref no: |  |

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| 1. **EMPLOYMENT & EXPERIENCE**   **Current or latest work experience** | | |
| Name and address of employer:  Click or tap here to enter text. | | |
|
| Position held:  Click or tap here to enter text. | From (D/M/Y):  Click or tap here to enter text. | To (D/M/Y):  Click or tap here to enter text. |
| Notice required: | If p/t, state hours per week/weeks per year: | |
| Reason for leaving or wishing to leave current/last employment: | | |
| Please summarise your current duties and responsibilities: | | |
| Salaries are assessed according to the level of qualifications, skills and experience brought to the job, and only within the range advertised. If there is a level below which you would not accept the offer, please indicate below:  **£ (per annum/pro-rata\*)**  *\*delete as appropriate* | | |

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| **Previous work experience**  List your experience in order, beginning with the most recent post (expand as required): | | | | |
| Dates of employment | | Organisation  (include nature of business) | Please briefly indicate:  Job title, main role(s) and responsibilities, reason for leaving. | |
| From  (D/M/Y): | To  (D/M/Y): |
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| **Education and Qualifications** | | | |

a) Secondary education

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| Qualification(s) | Subjects | Level/grade |
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b) Completed further and higher education and professional qualifications, giving highest qualification first.

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| Period of study | | Academic qualification(s) | Subject(s) | Level/ grade | Institution/ Provider |
| From  D/M/Y | To  D/M/Y |
|  |  |  |  |  |  |

c) Further/higher education/professional qualification(s) currently being undertaken

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| Qualification/Level | Subject(s) and method of study (e.g., full-time, part time, distance learning) | Exam/end date | Institution/provider |
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| **Membership of Professional Bodies** | | | |
| Professional body | Period of membership | | Grade obtained |
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| **Do you require a work permit to work in the UK?** | | **Do you have a current driving licence?** | |

**Relevant experience**

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**Teaching experience (if applicable to post)**

Please provide details of any experience in the development and/or delivery of teaching materials – if appropriate to the role (expand as required).

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| **Personal statement/further information in support of your application** |

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| Please provide evidence of the extent to which you meet each of the selection criteria specified in the job description. |

**Interview Availability**

Interviews are normally held within four weeks of the closing date. It is not normally possible to alter dates to suit individuals.

If you will not be available during that period due to unavoidable circumstances, please give the dates below.

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| **Please now complete Part 2 (Personal Details Form) of this Application Form**  **before submitting BOTH PARTS by email to**  **[recruitment.NWH@uhi.ac.uk](mailto:recruitment.NWH@uhi.ac.uk)** |